

AVON COUNSELLING & PSYCHOTHERAPY SERVICE

General Data and Protection Regulation Policy (GDPR)

The EU GDPR effective from May 2018 gives all EU citizens more rights and protection, to minimise the possibility of theft and fraud for their personal data.

ACPS is committed to respecting confidentiality and protecting personally identifiable and sensitive information from unauthorised disclosure, in line with BACP, UKCP and BPC good practice and current legislation, including the Data Protection Act (1988).

Information about a client will not be passed to a third party without the express consent of the client. The exceptions to this are:

- When there is a child protection issue whereby ACPS has a statutory duty to inform the appropriate authorities
- Where a client presents a serious risk to him/herself or others
- Where involvement with terrorism is suspected
- Where disclosure is authorised by client consent or the Law. It will be undertaken in ways that best protect the client and in accordance with Article 8 of the Human Rights Act which states: Disclosure should be appropriate for the purpose and only to the extent necessary to achieve that purpose.

ACPS endeavours to ensure that all members of the charity adhere to the policy and follow the procedure outlined below through appropriate awareness-raising and training.

All client records will be maintained in accordance with the Data Protection Act (1988). ACPS respects clients' rights to see information held on them, but reserves the right to withhold any information which might be considered harmful under the guidelines of the above Act.

ACPS is also committed to protecting personally identifiable and sensitive information relating to its members and potential applicants from unauthorised disclosure.

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